



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)  
Meeting Minutes  
August 16th, 2018  
Commissioners' Auditorium  
10:00 a.m.**

**Present**

**Board of Health (BOH):** Rich Elliott, Obie O'Brien, Cory Wright, John Asriel M.D.

**Absent:** Laura Osiadacz

**Public Health:** Candi Blackford, Tristen Lamb, Mark Larson M.D., McKenzie Knowlden, Melissa Schumaier, Tina Rowan, Lianne Bradshaw, Amy Fuller, Kasey Knutson, Noelle Scofield

**Introductions**

Introductions were completed.

Commissioner Wright asked to amend the agenda to move up the EOP Plan review and approval after minutes as he has to leave the meeting early.

**Minutes**

Approval of the July 19, 2018 BOH meeting minutes as presented.

**Motion 08-01: Motion to approve the July 19, 2018 BOH meeting minutes as presented. Rich Elliott moved to approve the July 19, 2018 BOH meeting minutes as presented. John Asriel M.D second. All approved. Motion 08-01 carried to approve the July 19, 2018 BOH meeting minutes as presented.**

**Emergency Operations Plan update approval**

Kasey Knutson stepped to the microphone and briefly reviewed the Emergency Operations Plan edits that were made per recommendations at last month's meeting. Commissioner Wright noted one more amendment to be made, but was ok with approving the plan with amendments.

Commissioner O'Brien asked for a motion to approve Resolution 2018-004 to adopt the Kittitas County Emergency Operations Plan with the amendments.

**Motion 08-02: Motion to approve Resolution 2018-004 to adopt the Kittitas County Emergency Operations Plan with amendments. Cory Wright moved to approve the Resolution 2018-004 to adopt the Kittitas County Emergency Operations Plan with amendments. Rich Elliott second. All approved. Motion 08-02 carried to approve Resolution 2018-004 to adopt the Kittitas County Emergency Operations Plan with amendments.**

### **Public Comment**

None

### **BOHAC update**

None

### **Department updates**

#### **Administrator Update**

Tristen Lamb (Interim Administrator) reviewed some of the department's highlights from August such as:

- Kittitas County Public Health received \$13,262.00 for HPV promotion from the Group Health Foundation.
- The candidate for the Environmental Health Specialist position ended up declining the position. We have reposted and did interviews yesterday.
- Robin is currently on leave until December.
- Audelia Martinez is temporarily increasing her hours to 40 to help with bilingual emergency messaging for public health and the sheriff's office.
- BOHAC is moving to 9 meetings a year
- Nurses and volunteers are conducting a vaccination clinic at Camp Morgan in Ellensburg and Cle Elum in August
- Increase in calls/investigations around bats this year
- Tristen and Tina are working on preliminary budget

#### **Financial update**

Tina Rowan stepped to the microphone and briefly reviewed the budget for all programs January through June 2018, and noted that permits are expected to increase with a large majority of food permits due October 31, 2018. There were no questions.

#### **Health Officer Update**

Mark Larson M.D stepped to the microphone and discussed the smoke situation around the county and state. Dr. Larson has set up a meeting with the school superintendent to discuss options for when school starts and air quality is poor. Dr. Larson is currently working with the school's athletic departments in regards to outside practices.

### **Business**

#### **Performance management software demonstration**

Amy Fuller presented to the board members the software purchased by the department in 2018. The software is the Kittitas County Performance Management Dashboard. Ms. Fuller noted that the software will help the department track result based accountability data, which will let us know how much, how well, and is anyone better off because we are doing it. Ms. Fuller is currently learning the software. In the near future she hopes to enter data with the help of management, train management to use software, and then be able to share the information.

#### **Vector presentation**

Melissa Schumaier presented to the board the roles and responsibility of public health when it comes to Zoonotic diseases in Kittitas County. Ms. Schumaier informed the board members of the testing and trapping methods with ticks, rabies, and mosquitos. There were no questions asked.

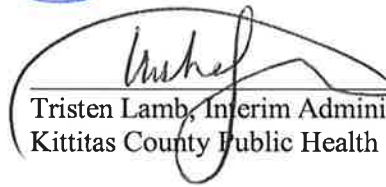
Request to adjourn meeting

**Motion 08-03: Motion to adjourn the meeting. John Asriel M.D. moved to adjourn the meeting. Rich Elliott second. All approved. Motion 08-03 carried to adjourn the meeting.**

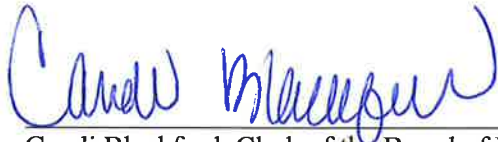
Meeting ended at 11:06 a.m.



Laura Osiadacz, Vice Chair of the Board of Health



Tristen Lamb, Interim Administrator,  
Kittitas County Public Health



Candi Blackford, Clerk of the Board of Health